



VERNON PRIMARY SCHOOL

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Tuesday 29th September 2020

Dear Parents and Carers,

In line with current Government policy, it is a requirement that schools create a contingency plan in the event of a bubble closing or local/full lockdown. We would aim to move to online/remote learning swiftly to provide high quality education for all.

Should a lockdown or closure occur, our plan is to conduct daily sessions for children using 'Google Classroom', although in the case of a full lockdown, this will depend on the numbers of key worker children we have in school at the time.

In summary:

- Each session will last between 30 minutes to an hour.
- The sessions will be focused on Maths and English, although other lessons may also be provided.
- High quality teaching will be provided to ensure that new learning continues and that children continue to make progress.
- Resources and work to accompany lessons and any learning activities will also be uploaded onto Google Classroom.
- We will also continue to use our school website for communication and additional online resources.

We are currently finalising the contingency plan and will be able to provide further information of what this looks like in due course. All children will be expected to access and engage in the daily activities to ensure that they continue to make progress.

Should a bubble or lockdown arise, we have adopted the following guidelines to ensure that these sessions run as smoothly as possible:

- School rules apply to all school-related activities, including those that take place online.
- A parent/carer must be on hand during the sessions (you do not need to be present for the actual session, but it would be appreciated if you are within earshot so that you can help with any technical difficulties or other queries that may arise).
- Children should access the sessions in a communal living area (not in bedrooms).
- Children will be asked to mute their microphones unless instructed otherwise. This will ensure that every participant can hear the teacher.
- Children should not under any circumstances capture or use video or imaging of Vernon staff.
- Staff will record sessions for safeguarding purposes, which will be stored in line with GDPR guidelines.
- If a member of staff has any safeguarding concerns, they will report these to the school's Designated Safeguarding Lead/Deputy Designated Lead.



Nobody else is quite like me'



- If you have any safeguarding concerns regarding an incident during a session, you should discuss these with the member of staff. If it not appropriate to do so, please contact myself, Mrs Walmsley or Mrs Kiely.

We are currently in the process of setting up Google Classroom across the school and as soon as this is fully established, I will be in touch to give details on how to access your account in preparation for a future closure/lockdown.

Yours faithfully,

Mrs J Carvell
Headteacher



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